

RIVER'S EDGE HOSPITAL & CLINIC COMMISSION MEETING

River's Edge Hospital & Clinic – Helen G. White Conference Center

Wednesday, June 22, 2016

Present: Margie Nelsen, Chairperson; Bob Meeks, Vice-Chairperson; Blake Combellick, Secretary; Trustees: H. Stuart Johnson, Gary Swedberg, John Lammert, and Susan Carlin; Robert Christensen, MD, Medical Staff President; George Rohrich, CEO; Janelle Rauchman, Chief Quality Officer; Paula Meskan, Chief Nursing Officer; Stephanie Holden, Chief Marketing Officer; Todd Prafke, St. Peter City Administrator; Samantha Pherson, Recorder.

Absent: Roger Parras, Trustee.

CALL TO ORDER

The regular meeting of the Hospital Commission was called to order at 12:31 p.m. by Chairperson Margie Nelsen.

APPROVAL OF CONSENT AGENDA

The consent agenda includes the following:

- Approval of the Hospital Commission Meeting Agenda for June 22, 2016.
- Approval of the May 25, 2016, Hospital Commission Meeting Minutes.
- Acceptance of the June 15, 2016, Finance Committee Minutes.
- Acceptance of the May 18, 2016, Quality Management Committee Meeting Minutes.

ACTION: A motion was made by Blake Combellick to approve the consent agenda. The motion was seconded by John Lammert and carried with all members voting in favor.

GENERAL VISITOR COMMENTS

Visitors: Woodrow Hathaway; Joe Abeu, Quorum Health Resources (QHR).

EDUCATION REPORT

A webinar on the topic of how to protect your organization from cybercriminals was held on June 14, 2016, with commissioners and others in attendance. The next educational webinar will be held July 12, 2016, topic to be announced.

MEDICAL STAFF

Medical Staff Credentialing - A report from the Executive/Credentials Committee of the Medical Staff was presented for review. A recommendation was made by the Credentials Committee to approve medical staff membership and granting of privileges to the physicians and allied health professionals as listed on the report:

Initial Appointment to the Medical Staff:

Jennie Gappa, CRNA

Karen Hansen, PA-C

Jamie Heitzinger, PA-C

Julie Skiba, PA-C

Vinit Bipinkumar Amin, MD

Justin LeBlanc, MD

Jerome Swanson Jr., MD

Courtesy Staff, Nurse Anesthetist

Courtesy Staff, Urgent Care

Courtesy Staff, Emergency Medicine

Courtesy Staff, Emergency Medicine

Courtesy Staff, Teleradiology

Courtesy Staff, Teleradiology

Courtesy Staff, Teleradiology

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Reappointment to the Medical Staff:

Eric Evans, MD	Courtesy Staff, Pathology
Robert Gazzola, MD	Courtesy Staff, Family Medicine
Nathan Groeber, MD	Courtesy Staff, Radiology
Kristin Holland, MD	Courtesy Staff, Family Medicine
Curtis Binder, MD	Courtesy Staff, Teleradiology
Jeffrey Gordon, MD	Courtesy Staff, Teleradiology

Change in Category – Provisional to Full Membership:

Emily Birkholz, MD	Courtesy Staff, Ophthalmology
Timothy Hockenberry, MD	Active Staff, FM/Hospitalist
Steven Souchtchenko, DO	Courtesy Staff, Emergency Medicine
Thomas Soukup, DO	Courtesy Staff, Emergency Medicine
Lisa Miller, MD	Courtesy Staff, Teleradiology
Jennifer Schopp, MD	Courtesy Staff, Teleradiology

Increase in Privileges: None

Withdrawn from Medical Staff:

J. Frank Foss, MD	Courtesy Staff, Pathology
Frederick Gramith, MD	Courtesy Staff, Teleradiology
James Mylrea, MD	Courtesy Staff, Teleradiology

ACTION:

- 1) A motion was made by H. Stuart Johnson to accept the recommendation of the Credentials Committee and grant appointment, reappointment or change in status for each of the practitioners listed above. The motion was seconded by Susan Carlin and carried with all members voting in favor.
- 2) A motion was made by Susan Carlin to accept the recommendation of the Credentials Committee and grant clinical privileges to each of the practitioners as listed above as requested and approved by the Credentials Committee. The motion was seconded by Blake Combellick and carried with all members voting in favor.

QUALITY REPORT

The Quality Management Committee minutes from the May meeting were reviewed. The Quality Graphs were reviewed by Janelle Rauchman. The graphs contain results from a number of measurable and reportable quality measures. The Falls Committee continues to meet, assesses each fall and looks for opportunities for improvement. Staff education is also a component of the falls program.

ADMINISTRATIVE REPORT

A. Executive Summary.

The written report submitted by George Rohrich was reviewed.

- May's activity was record setting for surgery. The number of inpatient surgeries rose to 84. River's Edge is showing a month-to-date bottom line of approximately \$210,000, versus a month-to-date budget of \$97,000. Year-to-date Actual is \$258,000 vs Year-to-date Budget (\$377,000).
- May results show an increase of cash on hand of \$11,000 resulting in balance of \$8.4 million. The 2016 cash budget is to increase cash by \$1,055,000.
- Inpatient surgical procedures continue to trend positively.

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B. Statistical Dashboard.

The statistical report for May, 2016, was reviewed. Of the 18 measured activities, 10 are green.

FINANCIAL REPORT

A. May Financial Summary.

George Rohrich presented the financial report for May, 2016. Minutes from the June 15, 2016, Finance Committee meeting were available for review. Gross operating revenue was \$5,197,961 for the month, with net patient revenue at \$2,611,647. Year-to-Date gross revenue is \$22,253,896 which is ahead of budget, and net patient revenue is \$12,027,881 which is ahead of budget. Operating expenses stood at \$2,442,744. Year-to-date operating expenses are above budget by \$647,958. May resulted in a net operating income of \$206,436. The EBIDA (expense before interest, depreciation and amortization) calculation showed a monthly gain of \$366,618.

Cash flow for May was positive at \$10,901. Operating cash is standing at \$4,400,420 and funded depreciation at \$3,918,487. Current Ratio at the end of May stands at 3.12. Days Cash On Hand is 113.63 days, and Days Revenue in Accounts Receivable stands at 54.41 days.

B. Write-Off to Collection.

Community Care and Presumptive Community Care grants totaled \$30,861.64 in May, covering 1 account that qualified for 100% write-off and 0 accounts at 50% write-off, with Presumptive Community Care covering 38 accounts, including 2 uninsured patients. Year-to-Date Community Care grants total \$54,904. Collection activity approval totaled \$164,882.67. Year-to-Date collection activity stands at \$634,020. Year to date \$47,625 of gross bad debts have been recovered. The Revenue Recapture program through the State of Minnesota resulted in receipt of \$160,831.

ACTION: A motion was made by Susan Carlin to accept the recommendation made by the Finance Committee for approval of \$30,861.64 in Community Care grants and \$164,882.67 in write-offs to collection. The motion was seconded by Gary Swedberg and carried with all voting in favor.

C. Accounts Payable Review.

Accounts Payable review for May included a total of \$1,714,662.35 paid via check.

ACTION: A motion was made by John Lammert to recommend approval of checks totaling \$1,714,662.35. The motion was seconded by H. Stuart Johnson and carried with all voting in favor.

D. Capital Equipment Requests.

1) Anesthesia System.

A recommendation was brought forward from the Finance Committee for purchase of a Mindray A5 Anesthesia System for surgical procedures at a total cost of \$44,200. There was discussion about the differences between the Mindray A7 and the Mindray A5. The Mindray A7 total cost is \$51,000 which includes an auto reporting feature that the Mindray A5 does not include. Mr. Robert Meeks moved to recommend the purchase of the Mindray A7 Anesthesia System over the Mindray A5.

ACTION: A motion was made by Robert Meeks to approve the purchase of the Mindray A7 Anesthesia System at a total cost of \$51,000. The motion was seconded by Blake Combellick and carried with all voting in favor. The recommendation will be forwarded to the St. Peter City Council for review and approval.

2) Sonosite M-Turbo Portable Ultrasound.

A recommendation was brought forward from the Finance Committee for the purchase of a Sonosite Portable Ultrasound for the cost of \$20,300. The portable ultrasound would be used in the ED and surgery for the placement of picc lines, and difficult I.V's. The portable ultrasound machine also can be used by providers to diagnosis internal bleeding, broken bones and other ailments that are time sensitive diagnosis.

ACTION: A motion was made by John Lammert to approve the purchase of a Sonosite M-Turbo Portable Ultrasound at a cost of \$20,300. The motion was seconded by Susan Carlin and carried with all members voting in favor.

3) Glide Scope.

A recommendation was brought forward from the Finance Committee for purchase of two Glide Scopes, one for the ED and one for Surgery, at a total cost of \$45,446.

ACTION: A motion was made by Robert Meeks to approve the purchase of two Glide Scopes at a total cost of \$45,446. The motion was seconded by Blake Combellick and approved with all voting in favor.

E. QHR Financial Management Support Proposal.

Joe Abeu from Quorum Health Resources (QHR) was present to answer any questions about the management support proposal. QHR is putting forward a proposal for a one-year Advisory Services Agreement with River's Edge to include the following: Financial management support, critical access hospital reimbursement support, comparative data, compliance support, trustee and leadership education, management education and revenue cycle consulting. The one-year contract for services would cost \$113,250. Mr. Rohrich also spoke about the recent changes to the finance department, and how QHR would be of value during these changes.

ACTION: A motion was made by H. Stuart Johnson to approve the QHR Advisory Service Agreement for a cost of \$113,250. The motion was seconded John Lammert and approved with 7 Commission Members voting in favor, and one opposing vote.

ROUNDTABLE COMMENTS

Stephanie Holden – The Strategic Planning Community Forum will be held on Wednesday, June 22, 2016 from 5:50 p.m. – 6:30 p.m. There will be a Business Community Forum held on Wednesday, July 13, 2016 from 5:30 p.m. – 7:00 p.m. Also REHC is sponsoring the Rainbow Trolley at the St. Peter 4th of July Parade, and the St. Peter Night to Unite in August.

George Rohrich – The Orthopaedic and Fracture Clinic has requested that River's Edge research the possibility of adding an Anesthesiologist to the surgery staff. Currently River's Edge has Certified Registered Nurse Anesthetists (CRNA) on their surgery staff. Discussions have started but are still in the early stages.

ADJOURNMENT


ACTION: A motion was made by Susan Carlin to adjourn the meeting. Motion seconded by John Lammert and carried with all voting in favor. Meeting was adjourned at 2:10 p.m.

NEXT MEETING

The next regular meeting of the Hospital Commission will be Wednesday, July 27, 2016, at 12:30 p.m. This meeting will convene in the River's Edge Hospital Helen G. White Conference Center. The Finance Committee meeting will be held on Wednesday, July 20, 2016, at 1:30 p.m. This meeting will convene in the River's Edge Hospital Helen G. White Conference Center.



Chairperson



Secretary