

RIVER'S EDGE HOSPITAL & CLINIC COMMISSION MEETING

River's Edge Hospital & Clinic – Helen G. White Conference Center
Wednesday, April 26, 2017

Present: Margie Nelsen, Chairperson; John Lammert, Vice Chairperson; Blake Combellick, Secretary; Trustees: Susan Carlin, MaryAnn Harty, Laura Hulsebus, Roger Parras, Gary Swedberg; George Rohrich, CEO; Lori Zook, CFO; Jackie Kimmet, Chief Human Resources Officer; Janelle Rauchman, Chief Quality Officer; Stephanie Holden, Chief Marketing Officer; Paula Meskan, Chief Nursing Officer; Samantha Pherson, Recorder.

Absent: Schelli McCabe, DPM.

CALL TO ORDER

The regular meeting of the Hospital Commission was called to order at 12:34 p.m. by Chairperson Margie Nelsen.

APPROVAL OF AGENDA

The April 26 2017 Agenda was reviewed. There was one request to revise the agenda. MaryAnn Harty would like to address the Hospital Commission regarding her role on the Hospital Commission.

ACTION: A motion was made by Blake Combellick to approve the April 26, 2017 agenda. The motion was seconded by Susan Carlin and carried with all members voting in favor.

MaryAnn Harty has resigned from the Hospital Commission.

APPROVAL OF MINUTES

The March 22, 2017 Hospital Commission Minutes were reviewed.

ACTION: A motion was made by John Lammert to approve the March 22, 2017 Hospital Commission Minutes. The motion was seconded by Roger Parras and carried with all members voting in favor.

APPROVAL OF CONSENT AGENDA

The consent agenda includes the following:

- Acceptance of the April 19, 2017 Finance Committee Meeting Minutes.
- Acceptance of the March 22, 2017 Quality Committee Meeting Minutes.
- Acceptance of the April 19, 2017 Quality Committee Meeting Minutes.

ACTION: A motion was made by Susan Carlin to approve the consent agenda. The motion was seconded by Laura Hulsebus and carried with all members voting in favor.

GENERAL VISITOR COMMENTS

Visitors: Charles Zieman, Major of Saint Peter; Dana Melius, Saint Peter Herald; Richard Lewis, Quorum Health Resources; John Albert, American Health Facilities Development.

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ADMINISTRATIVE REPORT

A. Executive Summary.

The written report submitted by George Rohrich was reviewed.

- River's Edge is showing a month-to-date bottom line for the month of March of approximately \$157,000, versus a month-to-date budget of \$223,000. Year-to-date Actual is \$1,073,000 vs Year-to-date Budget \$348,000.
- March results show an increase of cash on hand of \$437,000 resulting in balance of \$10.79 million. The 2017 Year End Budget goal is \$9.98M.

B. 2018 Hospital Expansion Project Updates

John Albert from American Health Facilities Development (AHFD) updated the Hospital Commission on the projected timeline for the 2018 Hospital Expansion Project. This included reviewing the timeframe and process for hiring the construction manager position.

C. Statistical Dashboard.

The statistical report for March, 2017, was reviewed. Of the 17 measured activities, 17 are green.

D. Strategic Plan Report.

The monthly strategic report was reviewed.

E. Discussion on Commission Strategic Plan Goals.

The Hospital Commission members reviewed their strategic plan goals and recommend ideas to help them succeed at these goals. Information on Trustee Education was presented and also discussed.

FINANCIAL REPORT

A. March Financial Summary.

Lori Zook presented the financial reports for March. The month of March had a Net Operating Income of \$151,103 and a year-to-date gain of \$1,060,340. Total Patient Revenue stands at \$5,838,685. Year-to-date Total Patient Revenue stands at \$16,999,767, over an YTD budget of \$16,429,960. March Net Patient Revenue stands at \$3,108,867 with a budget of \$2,909,691. Monthly Net Operating Revenue stands at \$3,123,079, versus a budget of \$2,923,692. Monthly Operating Expenses stands at \$2,971,976 over budget of \$2,703,376.

Year-to-date Gross Revenue is \$16,999,767 versus a budget of \$16,429,960 which is \$569,807 over budget. Year-to-date Net Patient Revenue is \$9,111,350 versus a budget of \$8,251,444 or \$859,906 above budget. Year-to-date Total Operating Expenses are \$8,137,351 versus a budget of \$7,956,181 or 181,170 over budget.

Cash flow for March was positive at \$436,832. Current Ratio at the end of March stands at 3.61. Days Cash On Hand is 113.32 days, and Days Revenue in Accounts Receivable stands at 52.96 days.

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B. Write-Off to Collection.

Community Care grants totaled \$2,276.02, covering 11 accounts. Presumptive community care grants totaled \$27,761.68, covering 28 patients and 45 accounts. Year-to-Date Community Care grants total \$127,218. Collection activity approval totaled \$61,233.06. Year-to-Date collection activity stands at \$197,184. Year-to-Date \$179,046 of gross bad debts have been recovered. The Revenue Recapture program through the State of Minnesota resulted in receipt of \$67,755.49, year-to-date recovery total of \$121,086.

ACTION: A motion was made by John Lammert to accept the recommendation made by the Finance Committee for approval of Community Care grants in the amount of \$2,276.02, Presumptive Community Care grants in the amount of \$27,761.68 and \$61,233.06 in write-offs to collection for March. The motion was seconded by Blake Combellick and carried with all members voting in favor.

C. Accounts Payable Review.

Accounts Payable review for March included a total of \$2,109,231 paid via check.

ACTION: A motion was made by Blake Combellick to recommend approval of checks totaling \$2,109,231. The motion was seconded by Susan Carlin and carried with all voting in favor.

ROUNDTABLE COMMENTS

Stephanie Holden:

1. May 20, 2017 is the 2nd Annual Bicycle Rodeo sponsored by River's Edge and the Saint Peter Police Department.
2. Strategic Plan review is August 28th and 29th.
3. Joint Replacement Seminar with Dr. Swanson was on April 17, 2017. There were 40 individuals in attendance. The next Joint Replacement Seminar will be held in August at the Country in Suites in Mankato, MN.

Jackie Kimmet:

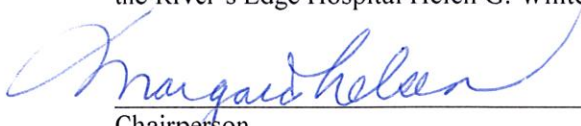
1. Hospital Week is May 7th-13th.
2. Employee Years of Service recognition is on Wednesday, May 10th.

ADJOURNMENT

ACTION: A motion was made by Susan Carlin to adjourn the meeting. Motion seconded by John Lammert and carried with all voting in favor. Meeting was adjourned at 2:21 p.m.

NEXT MEETING

The next regular meeting of the Hospital Commission will be Wednesday, May 24, 2017, at 12:30 p.m. This meeting will convene in the River's Edge Hospital Helen G. White Conference Center. The Finance Committee meeting will be held on Wednesday, May 17, 2017, at 2:00 p.m. This meeting will convene in the River's Edge Hospital Helen G. White Conference Center.



Chairperson



Secretary