

ADMINISTRATIVE REPORT

A. Executive Summary.

The written report submitted by George Rohrich was reviewed.

- River's Edge is showing a month-to-date bottom line for the month of December of approximately \$386,000, versus a month-to-date budget of \$460,000. Year-to-date Actual is \$1.84M vs Year-to-date Budget \$699,000.
- December results show a decrease of cash on hand of 9(\$282,000) resulting in balance of \$9.98 million. The 2016 cash budget is to increase cash by \$1,055,000.
- Inpatient surgical procedures were not at record breaking levels but were above budget.

B. Statistical Dashboard.

The statistical report for December, 2016, was reviewed. Of the 18 measured activities, 13 are green.

C. Strategic Plan Q4 Report

The quarterly strategic report was reviewed. The strategic report will be reviewed on a monthly basis, instead of a quarterly basis.

FINANCIAL REPORT

A. December Financial Summary.

Lori Zook presented the financial reports for December. The month of December had a Net Operating Income of \$386,770 and a year-to-date gain of \$1,840,581. Total Patient Revenue stands at \$4,990,372. Year-to-date Total Patient Revenue stands at \$56,766,385, over an YTD budget of \$44,200,731. Decembers Net Patient Revenue stands at \$2,892,824 with a budget of \$3,030,797 Monthly Net Operating Revenue stands at \$2,956,362, versus a budget of \$3,052,538.

Year-to-date Gross Revenue is \$56,765,276 versus a budget of \$44,200,731 which is \$12,564,545 over budget. Year-to-date Net Patient Revenue is \$31,442,202 versus a budget of \$29,598,045 or \$1,844,157 above budget. Year-to-date Total Operating Expenses are \$29,601,621 versus a budget of \$28,898,846 or \$702,775 above budget.

Cash flow for December was negative at (\$276,539). Current Ratio at the end of December stands at 3.39. Days Cash On Hand is 123.07 days, and Days Revenue in Accounts Receivable stands at 46.68 days.

B. Write-Off to Collection.

Community Care grants totaled \$1,801.68 in December, covering 6 accounts that qualified for 100% write-off. Presumptive community care grants totaled \$14,464.17, covering 13 patients and 15 accounts. Year-to-Date Community Care grants total \$111,345. Collection activity approval totaled \$82,586.34. Year-to-Date collection activity stands at \$1,205,031. Year-to-Date \$207,512 of gross bad debts have been recovered. The Revenue Recapture program through the State of Minnesota resulted in receipt of \$1,759.33, year-to-date recovery total of \$190,820.

ACTION: A motion was made by John Lammert to accept the recommendation made by the Finance Committee for approval of \$1,801.68 in Community Care grants, \$14,464.17 in Presumptive Community Care grants and \$111,345 in write-offs to collection for December. The motion was seconded by Blake Combellick and carried with all members voting in favor.

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C. Accounts Payable Review.

Accounts Payable review for December included a total of \$1,683,738 paid via check.

ACTION: A motion was made by John Lammert to recommend approval of checks totaling \$1,683,738. The motion was seconded by Susan Carlin and carried with all voting in favor.

D. Capital Equipment Requests.

1. Monitors for Ambulance and ED

The Hospital Commission reviewed the request to purchase monitors that we outfit the ambulances with. This is to enable all Allina staff to work with our equipment, allowing for appropriate staffing of the ambulance crew. In addition the ED would need the same equipment to be able to provide continuity of care, supplies and reduce the training necessary for staff. The cost of purchasing the monitors for both the Ambulance and the ED is \$105,787.62. A \$10,000 trade in of the Phillips MRx equipment owned by the hospital was offered, bringing the total amount to \$95,787.62

ACTION: A motion was made by Susan Carlin to purchase the monitors for the ambulance and ED for the cost of \$95,787.62. The motion was seconded by Blake Combellick and carried with all members in voting favor.

ROUNDTABLE COMMENTS

Stephanie Holden:

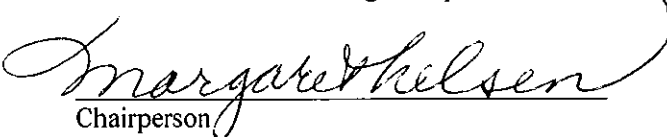
1. February 21, 2017 River's Edge will host the Chamber's Business After Hours.
2. River's Edge will be hosting some Community Health Events
 - Hands Free CPR
 - LSVT Big Movement Class
3. River's Edge donated the baby grand piano that was located in the medical office building lobby, to the Saint Peter School District.

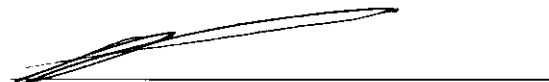
ADJOURNMENT

ACTION: A motion was made by Susan Carlin to adjourn the meeting. Motion seconded by John Lammert and carried with all voting in favor. Meeting was adjourned at 2:10 p.m.

NEXT MEETING

The next regular meeting of the Hospital Commission will be Wednesday, February 22, 2017, at 12:30 p.m. This meeting will convene in the River's Edge Hospital Helen G. White Conference Center. The Finance Committee meeting will be held on Wednesday, February 15, 2017, at 1:30 p.m. This meeting will convene in the River's Edge Hospital Helen G. White Conference Center.


Chairperson


Secretary

RIVER'S EDGE HOSPITAL & CLINIC COMMISSION MEETING

River's Edge Hospital & Clinic – Helen G. White Conference Center
Wednesday, January 25, 2017

Present: Margie Nelsen, Chairperson; Blake Combellick, Secretary; Trustees: Susan Carlin, John Lammert, Gary Swedberg, Schelli McCabe, Chief of Medical Staff; George Rohrich, CEO; Lori Zook, CFO; Jackie Kimmet, Chief Human Resources Officer; Janelle Rauchman, Chief Quality Officer; Stephanie Holden, Chief Marketing Officer; Paula Meskan, Chief Nursing Officer; Todd Prafke, St. Peter City Administrator; Samantha Pherson, Recorder.

Absent: H. Stuart Johnson, Roger Parras

CALL TO ORDER

The regular meeting of the Hospital Commission was called to order at 12:32 p.m. by Chairperson Margie Nelsen.

APPROVAL OF AGENDA

The January 25, 2017 Agenda was reviewed. There was one request to revise the agenda.

- 1) George Rohrich requested to add items to agenda item number 5: New Business. Mr. Rohrich requested to discuss topics related to the hospital commission's annual meeting; election of officers, and the oath of office for new and reappointment commission members.

ACTION: A motion was made by Blake Combellick to approve the amended January 25, 2017 agenda. The motion was seconded by John Lammert and carried with all members voting in favor.

APPROVAL OF MINUTES

The December 28, 2016 Hospital Commission Minutes were reviewed.

ACTION: A motion was made by John Lammert to approve the December 28, 2016 Hospital Commission Minutes. The motion was seconded by Gary Swedberg and carried with all members voting in favor.

APPROVAL OF CONSENT AGENDA

The consent agenda includes the following:

- Acceptance of the January 10, 2017 Medical Staff Minutes.
- Acceptance of the January 18, 2017 Finance Committee Meeting Minutes.
- Acceptance of the January 18, 2017 Quality Committee Meeting Minutes

ACTION: A motion was made by John Lammert to approve the consent agenda. The motion was seconded by Blake Combellick and carried with all members voting in favor.

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Hospital Commission Meeting Minutes

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NEW BUSINESS

A. Commissioner Recruitment

There was a discussion on hospital commission member recruitment since commissioner Bob Meeks has resigned. If you know of anyone that would be interested please let Todd Prafke or Chuck Zieman know. Please remember the time requirement needed for this committee: Monthly meetings are the fourth Wednesday of every month, sub-committee meetings, and occasional special meetings.

B. Election of Officers

- 1. Chairperson:** A motion was made by Gary Swedberg to nominate Margie Nelsen for the office of Chairperson. The motion was seconded by John Lammert.
- 2. Vice-Chairperson:** A motion was made by Susan Carlin to nominate John Lammert for the office of Vice-Chairperson. The motion was seconded by Gary Swedberg and carried with all members voting in favor.
- 3. Secretary:** A motion was made by John Lammert to nominate Blake Combellick for the office of Secretary. The motion was seconded by Susan Carlin and carried with all members voting in favor.

C. Committee Assignments

Margie Nelsen requested volunteers to serve as members of the Finance Committee and the Quality Management Committee. Following a discussion, committee assignments were decided.

Finance Committee: Margie Nelsen, Susan Carlin, and John Lammert

Quality Committee: John Lammert and Gary Swedberg. An additional committee member is still needed, the trustees not in attendance will be asked at future commission meetings if they would like to volunteer.

D. Oath of Office

Dr. Schelli McCabe was introduced as a new member of the Hospital Commission and Gary Swedberg was reappointed to the Hospital Commission. Dr. McCabe and Gary Swedberg received the Oath of Office from Ms. Margie Nelsen, Hospital Commission Chairperson, and affirmed the Oath of Office through her signature.

E. Architect Selection Recommendations

After a discussion about recommending one of the two architect firms JJCA or EAPC it was decided that a subcommittee will be formed. This committee will have the task of creating five to seven questions for the architect firms, so that the Hospital Commission can gather more information before deciding on one firm.

GENERAL VISITOR COMMENTS

Visitors: Charles Zieman, Major of Saint Peter; Nancy Madsen, Saint Peter Herald; Robert Christensen, MD.

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