

RIVER'S EDGE HOSPITAL & CLINIC COMMISSION MEETING

River's Edge Hospital & Clinic – Helen G. White Conference Center

Wednesday, July 26, 2017

Present: John Lammert, Vice Chairperson; Blake Combellick, Secretary; Trustees: Susan Carlin, Laura Hulsebus, Gary Swedberg, Roger Parras, MaryAnn Harty; Schelli McCabe, Chief of Medical Staff; George Rohrich, CEO; Lori Zook, CFO; Jackie Kimmet, Chief Human Resources Officer; Janelle Rauchman, Chief Quality Officer; Paula Meskan, Chief Nursing Officer; Stephanie Holden, Chief Marketing Officer; Todd Prafke, City Administrator; Samantha Pherson, Recorder.

Absent: Margie Nelsen

CALL TO ORDER

The regular meeting of the Hospital Commission was called to order at 12:32 p.m. by Vice-Chairperson John Lammert.

OATH OF OFFICE

MaryAnn Harty was introduced as a new member of the Hospital Commission. Ms. Harty received the Oath of Office from Mr. John Lammert, Hospital Commission Vice-Chairperson, and affirmed the Oath of Office through his signature.

APPROVAL OF AGENDA

The July 26, 2017 Agenda was reviewed.

ACTION: A motion was made by Gary Swedberg to approve the July 26, 2017 agenda. The motion was seconded by MaryAnn Harty and carried with all members voting in favor.

APPROVAL OF MINUTES

The June 28, 2017 Hospital Commission Minutes were reviewed. A correction needs to be made in the administrative report. The Year-to-date Actual is listed as \$91,242,000 and should be \$1,242,000.

ACTION: A motion was made by Blake Combellick to approve the June 28, 2017 Hospital Commission Minutes with the correction to of the year-to-date actual of \$1,242,000 in the administrative report. The motion was seconded by Susan Carlin and carried with all members voting in favor.

APPROVAL OF CONSENT AGENDA

The consent agenda includes the following:

- Acceptance of the July 11, 2017 Medical Staff Meeting Minutes.
- Acceptance of the July 19, 2017 Finance Committee Meeting Minutes.
- Acceptance of the June 28, 2017 Quality Committee Meeting Minutes.
- Acceptance of the July 19, 2017 Quality Committee Meeting Minutes.

ACTION: A motion was made by Susan Carlin to approve the consent agenda. The motion was seconded by Gary Swedberg and carried with all members voting in favor.

GENERAL VISITOR COMMENTS

Visitors: Charles Ziemann, Mayor of Saint Peter; Nancy Madsen, Saint Peter Herald; Bill Donatelli, Quorum Health Resources ; Greg Pederson, Insight Health Partners; John Albert, AHFD.

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QUORUM HEALTH RESOURCES PARTNERSHIP UPDATE

Bill Donatelli from Quorum Health Resources (QHR) presented information to the Hospital Commission about the benefits its resources are having at River's Edge Hospital. Mr. Donatelli reviewed the programs REHC has used and the impact they have had.

Also discussed was renewing REHC's contract with QHR, and the items that would be focused on during that contract period. The focus for the next contracted period would be supply chain, and coding education. The cost for renewing the contract would be \$119,500.

ACTION: A motion was made by Roger Parras to approve renewing the contract with QHR for the amount \$119,500. The motion was seconded by Susan Carlin and carried with all members voting in favor.

INSIGHT HEALTH PARTNERS UPDATE

Craig Pederson from Insight Health Solutions presented updated information on how River's Edge Hospital can strengthen their business relationship with the Orthopedic Fracture Clinic in Mankato. There would be two types of agreements that OFC and REHC would use to strengthen their partnership. A professional Services Agreement would contract the OFC physicians to work at REHC, and also would include on-call coverage. A Management Services Agreement would allow for coding, and billing. There was a discussion and an agreement to move forward in the discussions with the OFC partnership.

COMMISSION EDUCATION REPORT

On July 14-16, 2017 Hospital Commission Trustee Gary Swedberg attended the Minnesota Hospital Associations Summer Trustee Conference. Mr. Swedberg discussed some of the items that were discussed at the conference.

QUALITY COMMITTEE

The Quality Management Committee reviewed the minutes from the June 28, 2017 and July 19, 2017 meetings. The Quality Graphs were reviewed by Janelle Rauchman. The graphs contain results from a number of measurable and reportable quality measures.

ADMINISTRATIVE REPORT

A. Executive Summary.

The written report submitted by George Rohrich was reviewed.

- River's Edge is showing a month-to-date bottom line for the month of June of approximately \$164,000, versus a month-to-date budget of \$88,000. Year-to-date Actual is \$1,400,000 vs Year-to-date Budget \$682,000.
- June results show a decrease of cash on hand of \$44,000 resulting in balance of \$10.9 million. The 2017 Year End Budget goal is \$11.98M.

B. 2018 Hospital Expansion Project Updates.

John Albert provided the Hospital Commission with an update on the expansion project. The schematic budget report was reviewed earlier in the week. There were items added that increased cost, but this is a normal process and it will continue to be monitored.

C. Statistical & Strategic Plan Dashboards.

The statistical report for June, 2017, was reviewed. Of the 17 measured activities, 14 are green. The monthly strategic report was reviewed.

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FINANCIAL REPORT

A. June Financial Summary.

Lori Zook presented the financial reports for June. The month of June had a Net Operating Income of \$214,422 and a year-to-date gain of \$1,702,825. Total Patient Revenue stands at \$5,504,779. Year-to-date Total Patient Revenue stands at \$33,437,493, over an YTD budget of \$33,019,128. June Net Patient Revenue stands at \$2,966,945 with a budget of \$2,750,482. Monthly Net Operating Revenue stands at \$2,979,820, versus a budget of \$2,764,483. Monthly Operating Expenses stands at \$2,765,398 over budget of \$2,679,809.

Year-to-date Gross Revenue is \$33,437,493 versus a budget of \$33,019,128 which is \$418,365 over budget. Year-to-date Net Patient Revenue is \$17,966,154 versus a budget of \$16,662,096 or \$1,304,058 above budget. Year-to-date Total Operating Expenses are \$16,488,438 versus a budget of \$16,086,254 or 402,184 over budget.

Current Ratio for June is 4.08. Days Cash (All Sources) On Hand is 122.26 and Days Revenue in Accounts Receivable stands at 45.60 days.

B. Write-Off to Collection.

Community Care grants totaled \$26,885.14, covering 29 accounts. Presumptive community care grants totaled \$27,352.04, covering 30 patients and 52 accounts. Year-to-Date Community Care grants total \$268,710. Collection activity approval totaled \$121,549.42. Year-to-Date collection activity stands at \$504,930. Year-to-Date \$272,930 of gross bad debts have been recovered. The Revenue Recapture program through the State of Minnesota resulted in receipt of \$4,436.18, year-to-date recovery total of \$188,787.

ACTION: A motion was made by Blake Combellick to accept the recommendation made by the Finance Committee for approval of Community Care grants in the amount of \$26,885.14, Presumptive Community Care grants in the amount of \$27,352.04 and \$121,549 in write-offs to collection for June. The motion was seconded by Gary Swedberg and carried with all members voting in favor.

C. Accounts Payable Review.

The Check Review list was given to the Finance Committee and reviewed. The total amount for the month of June is \$1,528,916.72.

ACTION: A motion was made by Gary Swedberg to recommend approval of checks totaling \$1,528,916.72. The motion was seconded by Roger Parras and carried with all voting in favor.

ROUNDTABLE COMMENTS

Stephanie Holden:

1. Community Celebration was on June 28, 2017, there were approximately 200-250 people in attendance.
2. August 1, 2017 is St. Peter's Night to Unite. River's Edge is the presenting sponsor.
3. August 28, 2017 is the Strategic Planning Session from 9:00 am – 11:30 pm.

Paula Meskan:

1. Urgent Care will be moving across the hall to the old River's Edge Clinic space.
2. Urgent Care will also have a new pricing structure where patients can pay up front for certain items.

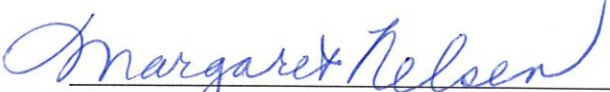
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ADJOURNMENT


ACTION: A motion was made by MaryAnn Harty to adjourn the meeting. Motion seconded by Roger Paras and carried with all voting in favor. Meeting was adjourned at 2:59 p.m.

NEXT MEETING

The next regular meeting of the Hospital Commission will be Wednesday, August 23, 2017, at 12:30 p.m. This meeting will convene in the River's Edge Hospital Helen G. White Conference Center. The Finance Committee meeting will be held on Wednesday, August 16, 2017, at 2:00 p.m. This meeting will convene in the River's Edge Hospital Helen G. White Conference Center.



Chairperson



Secretary