

RIVER'S EDGE HOSPITAL & CLINIC COMMISSION MEETING

River's Edge Hospital & Clinic – Helen G. White Conference Center

Wednesday, June 28, 2017

Present: Margie Nelsen, Chairperson; John Lammert, Vice Chairperson; Blake Combellick, Secretary; Trustees: Susan Carlin, Laura Hulsebus, Gary Swedberg, Roger Parras, Schelli McCabe, Chief of Medical Staff; George Rohrich, CEO; Lori Zook, CFO; Jackie Kimmet, Chief Human Resources Officer; Janelle Rauchman, Chief Quality Officer; Paula Meskan, Chief Nursing Officer; Stephanie Holden, Chief Marketing Officer; Todd Prafke, City Administrator; Samantha Pherson, Recorder.

Absent: None

CALL TO ORDER

The regular meeting of the Hospital Commission was called to order at 12:30 p.m. by Chairperson Margie Nelsen.

APPROVAL OF AGENDA

The June 28, 2017 Agenda was reviewed.

ACTION: A motion was made by Blake Combellick to approve the June 28, 2017 agenda. The motion was seconded by John Lammert and carried with all members voting in favor.

APPROVAL OF MINUTES

The May 24, 2017 Hospital Commission Minutes were reviewed.

ACTION: A motion was made by Laura Hulsebus to approve the May 24, 2017 Hospital Commission Minutes. The motion was seconded by Blake Combellick and carried with all members voting in favor.

APPROVAL OF CONSENT AGENDA

The consent agenda includes the following:

- Acceptance of the June 21, 2017 Finance Committee Meeting Minutes.
- Acceptance of the May 24, 2017 Quality Committee Meeting Minutes.

ACTION: A motion was made by Gary Swedberg to approve the consent agenda. The motion was seconded by Susan Carlin and carried with all members voting in favor.

GENERAL VISITOR COMMENTS

Visitors: Charles Zieman, Mayor of Saint Peter; Nancy Madsen, Saint Peter Herald; Chad Wolbers, Studer Group; Greg Pederson, Insight Health Partners; Dr. Robert Christensen.

OFC PARTNERSHIP UPDATE

Craig Pederson from Insight Health Solutions presented information on how River's Edge Hospital can strengthen their business relationship with the Orthopedic Fracture Clinic in Mankato. There was a discussion and an agreement to move forward in the discussions with the OFC partnership.

STUDER PARTNERSHIP UPDATE

Chad Wolbers from Studer Group presented information to the Hospital Commission about the benefits its program is having at River's Edge Hospital. Mr. Wolbers showed the commission improved patient and employee scores since REHC has implemented this program. River's Edge has also received the Firestarter Award for the month of September from Studer.

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COMMISSION EDUCATION REPORT

On June 13, 2017 the Hospital Commission was invited to view a webinar titled Using Telemedicine to Expand Access to Care.

MEDICAL STAFF

Medical Staff Credentialing - A report from the Executive/Credentials Committee of the Medical Staff was presented for review. A recommendation was made by the Credentials Committee to approve medical staff membership and granting of privileges to the physicians and allied health professionals as listed on the report:

Initial Appointment to the Medical Staff:

David A. Durand, MD	Courtesy Staff, Teleradiology
Matthew J. Sondag, MD	Courtesy Staff, Teleradiology
Adam N. Wallace, MD	Courtesy Staff, Teleradiology

Reappointment to the Medical Staff:

Josser E. Delgado, MD	Courtesy Staff/AHP, Teleradiology
Bjorn I. Engstrom, MD	Courtesy Staff, Teleradiology

Change in Category – Provisional to Full Membership:

Kae B. Loverink, MD	Active Staff, FM/Hospitalist
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Provisional Membership: None

Increase in Clinical Privileges: None

Change in Staff Category: None

Withdrawn from Medical Staff:

Marvin Lee II, MD	Active Staff, IM/Hospitalist
Victoria I. Lossen, MD	Courtesy Staff, Ophthalmology

ACTION:

- 1) A motion was made by John Lammert to accept the recommendation of the Credentials Committee and grant appointment, reappointment or change in status for each of the practitioners listed above. The motion was seconded by Gary Swedberg and carried with all members voting in favor.
- 2) A motion was made by John Lammert to accept the recommendation of the Credentials Committee and grant clinical privileges to each of the practitioners as listed above as requested and approved by the Credentials Committee. The motion was seconded by Blake Combellick and carried with all members voting in favor.

QUALITY COMMITTEE

The Quality Management Committee reviewed the minutes from the May 24, 2017 meeting. The Quality Graphs were reviewed by Janelle Rauchman. The graphs contain results from a number of measurable and reportable quality measures

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ADMINISTRATIVE REPORT

A. Executive Summary.

The written report submitted by George Rohrich was reviewed.

- River's Edge is showing a month-to-date bottom line for the month of May of approximately \$150,000, versus a month-to-date budget of \$130,000. Year-to-date Actual is \$1,242,000 vs Year-to-date Budget \$594,000.
- May results show an increase of cash on hand of \$192,000 resulting in balance of \$10.92 million. The 2017 Year End Budget goal is \$11.98M.

B. 2018 Hospital Expansion Project Updates.

George Rohrich provided the Hospital Commission with an update on the expansion project. The project continues to be on schedule and on budget.

C. Statistical & Strategic Plan Dashboards.

The statistical report for May, 2017, was reviewed. Of the 17 measured activities, 13 are green. The monthly strategic report was reviewed.

FINANCIAL REPORT

A. May Financial Summary.

Lori Zook presented the financial reports for May. The month of May had a Net Operating Income of \$414,940 and a year-to-date gain of \$1,488,402. Total Patient Revenue stands at \$5,629,927. Year-to-date Total Patient Revenue stands at \$27,932,713, over an YTD budget of \$27,542,747. May Net Patient Revenue stands at \$3,061,973 with a budget of \$2,909,691. Monthly Net Operating Revenue stands at \$3,172,289, versus a budget of \$2,924,357. Monthly Operating Expenses stands at \$2,757,349 over budget of \$2,797,251.

Year-to-date Gross Revenue is \$27,932,716 versus a budget of \$27,542,474 which is \$390,239 over budget. Year-to-date Net Patient Revenue is \$14,999,209 versus a budget of \$13,911,614 or \$1,087,595 above budget. Year-to-date Total Operating Expenses are \$13,723,040 versus a budget of \$13,406,445 or 316,595 over budget.

Current Ratio for May is 3.68. Days Cash (All Sources) On Hand is 143.67 and Days Revenue in Accounts Receivable stands at 49.22 days.

B. Write-Off to Collection.

Community Care grants totaled \$9,446.76, covering 15 accounts. Presumptive community care grants totaled \$33,924.89, covering 5 patients and 38 accounts. Year-to-Date Community Care grants total \$214,473. Collection activity approval totaled \$77,249.16. Year-to-Date collection activity stands at \$383,380. Year-to-Date \$260,776 of gross bad debts have been recovered. The Revenue Recapture program through the State of Minnesota resulted in receipt of \$13,044.55, year-to-date recovery total of \$184,351.

ACTION: A motion was made by Blake Combellick to accept the recommendation made by the Finance Committee for approval of Community Care grants in the amount of \$9,446.76, Presumptive Community Care grants in the amount of \$33,924.89 and \$77,249.16 in write-offs to collection for April. The motion was seconded by Gary Swedberg and carried with all members voting in favor.

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C. Accounts Payable Review.

The Check Review list was given to the Finance Committee and reviewed. The total amount for the month of May is \$2,033,159.

ACTION: A motion was made by John Lammert to recommend approval of checks totaling \$2,033,159. The motion was seconded by Blake Combellick and carried with all voting in favor.

D. Capital Equipment

There has been a capital equipment request from the I.T. Department for equipment EMC VNXe 3200 for additional storage. The storage is needed for back-up on case of hardware failure, ransomware, viruses, malware, or accidental deletion. This is needed because we getting low on storage in our current system. The cost to purchase EMC VNXe 3200 is \$24,137.31.

ACTION: A motion was made by Susan Carlin to approve purchase to of the EMC VNXe 3200 (additional storage) for the amount \$24,197.31. The motion was seconded by Gary Swedberg and carried with all members voting in favor.

ROUNDTABLE COMMENTS

Stephanie Holden:

1. Reminder of Community Celebration tonight, June 28, 2017.
2. River's Edge will be in the Fourth of July Parade.


George Rohrich: At the July 26, 2017 Hospital Commission meeting their will be two presentations. Insight Health and QHR will be presenting.

ADJOURNMENT

ACTION: A motion was made by Blake Combellick to adjourn the meeting. Motion seconded by Roger Paras and carried with all voting in favor. Meeting was adjourned at 2:59 p.m.

NEXT MEETING

The next regular meeting of the Hospital Commission will be Wednesday, July 26, 2017, at 12:30 p.m. This meeting will convene in the River's Edge Hospital Helen G. White Conference Center. The Finance Committee meeting will be held on Wednesday, July 19, 2017, at 2:00 p.m. This meeting will convene in the River's Edge Hospital Helen G. White Conference Center.



Chairperson



Secretary